

A regular meeting of the University Curriculum Committee was held on February 3, 2012 at 2:00 p.m.

Members present: Chair Howard Ramsdell, Professors Alan Bright, Bradley Goetz, Patrick Fitzhorn, Walt Jones, Carole Makela, Paul Mallette, Steven Strauss, Jeffrey Bullington, graduate representative Erin Hicks, and Alan Lamborn (ex-officio).

Absent: Shadi Barzideh.

Guests: Fionna Bright, Kelley Brundage, Linda Selkirk.

## Minutes

The minutes of January 27, were approved.

## Consent Agenda

The consent agenda was approved.

## Adding Undergraduate Planned Leave Language in the General Catalog

A request by the Provost Office to add *Undergraduate Planned Leave* language after the Registration Cancellation section in the 2012-2013 General Catalog was approved. Deletions are in ~~strikeout~~; additions are in underline *Section 1.7, page 4, 2011-2012 General Catalog, Undergraduate Planned Leave*. The proposal will be forwarded to the Committee on Teaching and Learning for consideration.

## Registration Cancellation

Prior to the beginning of the semester, all courses can be canceled via the web registration system with no charge.

## Undergraduate Planned Leave

All first-degree seeking undergraduate students are requested to communicate their plans when leaving the University in order to determine eligibility for an approved Planned Leave. Students who meet the established eligibility requirements will be granted a Planned Leave for one semester. (A semester is defined as a fall or spring semester and excludes summer sessions; for example, Planned Leave is granted for fall and the student returns the following spring, or is granted for spring-summer and returns the following fall.) Students on Planned Leave may enroll at another domestic post-secondary institution during their Planned Leave.

### 1. Eligibility for planned leave:

- a. Undergraduate Degree Seeking Student (RI & CE) seeking first bachelor's degree (2<sup>nd</sup> Bachelor students are not eligible)
- b. Academic Standing: good standing or probation one and two
- c. Students on domestic internships, official assignment for the University, military service, mission service, leave due to medical reasons, family crisis, financial crisis, work, etc... are eligible for Planned Leave
- d. Students participating in Study Abroad (for-credit study, intern, volunteer, work, or research abroad programs) are not eligible for Planned Leave.

*Student Financial Assistance – Most Financial Aid is handled under Federal Title IV requirements. Students who are receiving financial aid should request information about current and future term eligibility when considering Planned Leave. Students who are receiving scholarships should request information regarding renewability. Students are not eligible for any financial aid disbursements during the semester(s) on Planned Leave. A student on a Planned Leave will be reported to lenders and loan service agencies as “non-attending” and will need to contact his/her lenders for information regarding possible repayment requirements.*

*International Students – International students must discuss their options for Planned Leave with the Office of International Programs (OIP) to determine the impact of the Planned Leave to their immigration status. All international students must be enrolled in a full course of study while in the United States.*

## **AUCC Category 2**

A request by the Provost Office to revise all references to Additional Communication or 2A, 2B in course and program listings in the Catalog be changed to appropriate AUCC 2 Advanced Writing designation by Catalog and Curriculum without submission of change forms by departments was approved. This is considered an editing process without implications for course or program content or requirements. The recommended effective date, subject to special action by Faculty Council, is Fall Semester 2012.

### **A. Colorado State University Core Curriculum Report on Objectives and Criteria**

A request by the Provost Office to revise *Category 2. Additional Communication* language of the *Colorado State University Core Curriculum Report on Objectives and Criteria* was approved. Deletions are in ~~strikeout~~; additions are in underline. The recommended effective date, subject to approval by Faculty Council, is Fall Semester 2012.

### **II. Advanced Writing 3 Credits**

#### ~~II. ADDITIONAL COMMUNICATION 3 credits~~

~~Building on and adapting basic skills and strategies already developed in the course in Intermediate Writing, the objective of the requirement in Additional Communication is structured according to two options:~~

~~**A. Oral Communication** (This option may only be used by students who were enrolled in college and taking classes prior to July 1, 2008)~~

~~The objective of this option is development of effective rhetorical skills in oral communication. Courses designed to achieve this objective should develop students’:~~

- ~~a) awareness of and ability to implement basic strategies for rhetorically effective oral communication;~~
- ~~b) command of spoken Standard English syntax and usage;~~
- ~~c) understanding of how modes and styles of the language are appropriate to specific kinds of spoken communication and audiences;~~
- ~~d) awareness of the ways in which strategies and modes of oral communication may be adapted to specific subjects and audiences;~~
- ~~e) confidence in making oral presentations.~~
- ~~f) skills specific to formal modes of oral communication. These must include the ability to:~~
  - ~~(1) identify a thesis;~~
  - ~~(2) locate and acquire information;~~
  - ~~(3) critically evaluate sources;~~
  - ~~(4) listen to, interpret, and critically evaluate oral communication;~~
  - ~~(5) synthesize information;~~
  - ~~(6) define and develop a main argument;~~
  - ~~(7) structure and organize supportive arguments;~~
  - ~~(8) develop a written outline to structure the main argument and its supporting arguments;~~
  - ~~(9) identify and analyze audience and situation and adapt the message to them;~~
  - ~~(10) phrase information in an intelligible and rhetorically effective manner;~~
  - ~~(11) understand and use appropriate techniques of delivery, including appropriate supporting media;~~
  - ~~(12) read and adapt to audience response;~~
- ~~g.) understand linkages to Foundations and Perspectives courses.~~

**OR**

**B. Advanced Writing** (must be chosen by all students who are newly enrolled, first time college students after July 1, 2008)

The objective of this [option requirement](#) is enhancement of skills in written communication. This [option requirement](#) further develops the writing competencies of the I.A. requirement. Courses designed to achieve the objective should develop students’:

- a) awareness of and ability to implement basic strategies of written communication for specialized purposes, contexts, and media;
- b) command of Standard English syntax and specialized usage;
- c) awareness of which modes and styles of language are appropriate to specialized kinds of communication and audience;
- d) understanding of how specific objectives and audiences determine the choice of strategy, mode, and medium of written communication;
- e) skills specific to the desired effects, presentation strategies, modes, and media of advanced or specialized forms of written communication. These include the ability to:
  - (1) identify a thesis;
  - (2) locate and acquire information;
  - (3) critically evaluate sources;
  - (4) interpret and critically evaluate written texts;
  - (5) synthesize information;
  - (6) define and develop a main argument;
  - (7) structure and organize supportive arguments;
  - (8) develop an outline to structure the main argument and its supporting arguments;
  - (9) identify and analyze audience and adapt the message to them;
  - (10) phrase information in an intelligible and rhetorically effective manner;
  - (11) use appropriate formats of documentation and citation;
  - (12) choose an appropriate style and format of presentation;
  - (13) understand and use appropriate technologies and formats of delivery.
- f) understand linkages to Foundations and Perspectives courses

## B. Catalog

A request by the Provost Office to revise *Category 2. Additional Communication* language of the All-University Core Curriculum (AUCC) section in the 2012-2013 General Catalog was approved. The recommended effective date, subject to approval by Faculty Council, is Fall Semester 2012. *Section 2.3, page 2, 2011-2012 All-University Core Curriculum (AUCC).*

(Deletions are in ~~strikeout~~; additions are in underline.)

### All University Core Curriculum

2.

~~Additional Communication (3 credits)~~

~~A. Oral Communication<sup>2</sup>~~

~~—OR~~

~~B. Advanced Writing<sup>2</sup>~~

<sup>2</sup> First-time students entering a college or university on or after July 1, 2008, must take an advanced writing course (category 2B). Some programs of study have specific requirements. ~~For additional communication,~~ see the particular program of study.

### Category 2. ~~Additional Communication.~~ Advanced Writing (3 credits)

Building on and adapting basic skills and strategies already developed in the course in Written Communication, the objective of this requirement is ~~structured according to two different options:~~

~~Oral Communication.1 Development of effective rhetorical skills in oral communication.~~

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**Advanced Writing<sup>1</sup>**

enhancement of skills in written communication to extend rhetorical knowledge, to extend experience in writing processes, to extend mastery of writing convention, to demonstrate comprehension of content knowledge at the advanced level through effective communication strategies.

BUS	300	Business Writing and Communication (GT-CO3)	3
CHEM	301	Advanced Scientific Writing: Chemistry (GT-CO3)	3
CO	300	Writing Arguments (GT-CO3)	3
CO	301A	Writing in the Disciplines-Arts and Humanities (GT-CO3)	3
CO	301B	Writing in the Disciplines-Sciences (GT-CO3)	3
CO	301C	Writing in the Disciplines-Social Sciences (GT-CO3)	3
CO	301D	Writing in the Disciplines-Education (GT-CO3)	3
CO	302	Writing Online (GT-CO3)	3
JTC	300	Professional and Technical Communication (GT-CO3)	3

<sup>1</sup> First-time students entering a college or university on or after July 1, 2008, **must** take an advanced writing course (category 2). Some programs of study have specific requirements ~~for additional communication~~, see the particular program of study.

**Special Academic Unit Process**

The committee discussed the need for a process to guide faculty when applying for the creation of a Special Academic Unit. Tom Hoehn will work with Faculty Council staff to develop a checklist consistent with the approved procedures of the faculty manual. UCC will consider the process and approve it for insertion into the *Curricular Policies and Procedures Handbook*.

**Minor Program Credit Policy**

The committee revisited the issue of requiring a minimum number of “In-residence” credits for minors. A broader discussion included the definition of “In-Residence” credit, whether majors should also include a minimum number of “In-residence” credits, and if there should be a minimum number of unique credits for minors.

Further discussion included the differences between disciplinary and interdisciplinary minors. The committee questioned if interdisciplinary minors should require a minimum number credits from outside the originating department.

It was noted on page 14 of the *Curricular Policies and Procedures Handbook* under the CHANNELS FOR COURSE AND CURRICULAR APPROVAL that:

Proposals for all new degrees or new concentrations/specializations, minors, or interdisciplinary studies programs requiring new resources are to be submitted to either the Vice Provost for Undergraduate Affairs or Vice Provost for Graduate Affairs for possible transmittal to the Council of Deans for approval. (See “New Program Planning Proposal” at <http://www.colostate.edu/orgs/ucc> or [www.provost.colostate.edu/files/Resources/New\\_Program\\_Proposals.pdf](http://www.provost.colostate.edu/files/Resources/New_Program_Proposals.pdf).)

It is understood that originating units have adequate resources to fund new minors and interdisciplinary minors if they do not submit requests for new resources using the New Program Planning Proposal.

The meeting adjourned at 4:36 p.m.

(FC) 2/10/12

Howard Ramsdell, Chair  
Tom Hoehn, Secretary

University Curriculum Committee  
February 3, 2012  
**CONSENT AGENDA**

**Minor Change to Courses/Course Drops**

	PRESENT LISTING	REQUESTED CHANGE	EFFECTIVE DATE
+F	321 Forest Biometry. Prerequisite: NR 220; STAT 201 or STAT 301.	Prerequisite: NR 220; F 230; STAT 201 or STAT 301; MATH 141.	Fall 2012
MGT	330 Corporate innovation and Entrepreneurship. Prerequisite: Junior standing or higher.	Prerequisite: MGT 320; ACT 210.	Fall 2012
PH	141 Physics of Scientists and Engineers I. Prerequisite: MATH 126; MATH 155 or concurrent registration or MATH 160 or concurrent registration. Credit not allowed for both PH 141 and PH 121.	Prerequisite: (MATH 126 or concurrent registration; MATH 155 or concurrent registration) or (MATH 160 or concurrent registration). Credit not allowed for both PH 141 and PH 121.	Fall 2012