

A regular meeting of the University Curriculum Committee was held on March 27, 2009 at 2:00 p.m.

Members present: Chair Carole Makela, Professors Bradley Goetz, David Gilliland, Patrick Fitzhorn, Walt Jones, John Ridley, Steven Strauss, Howard Ramsdell, Cathy Cranston, Alan Lamborn (*ex-officio*).

Absent: Undergraduate representative Russ Pinkston.

Guests: Interim President Anthony Frank, C.W. Miller, Linda Selkirk.

Minutes

The minutes of March 13, 2009, were approved.

CURRICULAR REQUESTS

The following curricular requests were approved.

Major Changes in Curricula

College of Liberal Arts

Department of English

Major in English

Creative Writing Concentration

Effective Fall 2009

(Only the changes are shown, not the entire program. Deletions are in ~~strikeout~~; additions are in underline.)

<u>Course</u>	<u>Title</u>	<u>Cr</u>	<u>AUCC</u>
JUNIOR			
	English elective ⁸	3	
	Upper division English/composition ⁹⁸	6	
	Electives	<u>9</u> 12	
	TOTAL	<u>30</u>	
SENIOR			

	Select one course from the following: ¹⁰⁹		
E	412A ^P Creative Writing Workshop-Fiction	3	
E	412B ^P Creative Writing Workshop-Poetry	3	
E	412C ^P Creative Writing Workshop-Nonfiction	3	

	Upper division English/composition ⁹⁸	<u>12</u>	
	TOTAL	<u>30</u>	
PROGRAM TOTAL = 120 credits			

^P This course has at least one prerequisite. Check the Courses of Instruction section of the catalog or <http://catalog.colostate.edu/front/courses-of-instruction.aspx> to see the course prerequisites.

⁸ ~~Select any lower or upper level E prefix course.~~

⁹⁻⁸ The department requires creative writing concentrators to take 18 credits of upper-division E and/or CO courses: 3 credits must be in literatures of the British Isles before 1830 or in American or European literatures before 1900; 3 credits must be in literatures of the British Isles after 1830 or in American or European literatures after 1900; 3 credits must be in breakthroughs (ideological, racial, cultural, gendered), and 3 credits must be in a genre course. See the departmental check sheet for the courses that fulfill these 4 categories.

¹⁰⁻⁹ Selection must match subtopic of E 311A-C.

Request to Add Minimum Grade Requirement to Minor in Applied Statistics

A request by the Department of Statistics to add a minimum grade requirement to the applied statistics minor was approved. The new requirement will read as follows:

A minimum grade of “C” (2.0) must be achieved in all statistics courses required for the minor in applied statistics.

The recommended effective date, subject to special action by Faculty Council, is Fall Semester 2009.

Consideration of CSU-Global Academic Programs

Interim President Frank discussed CSU-Global Campus graduate courses and programs with UCC. CCHE requires the Provost and President at CSU-FC provide a statement of assurance that CSU-Global Campus courses and programs are comparable with courses and programs provided on campus. UCC will consider the courses and programs and submit a response to the President through the Provost.

School of Global Environmental Sustainability (SoGES) Curricular Process

The committee discussed and approved the attached “School of Global Environmental Sustainability (SoGES) Curricular Process” effective Spring Semester 2009. The curricular procedures include: SoGES Course endorsements; SoGES subject code courses; dual listed courses (another department’s subject code and GES); and SoGES-sponsored interdisciplinary studies programs. The “School of Global Environmental Sustainability (SoGES) Curricular Process” will be available on the SoGES webpage.

The meeting adjourned at 4:20 p.m.

(FC) 4/3/09

Carole Makela, Chair
Tom Hoehn, Secretary

School of Global Environmental Sustainability (SoGES) Curricular Process

Administrative Organization (for information)

The administrative officer of SoGES is the Director. The Director is responsible, with the advice and recommendations of an Executive Committee, for all aspects of the School's operations, including budgeting and staffing decisions.

The SoGES Curriculum Committee consists of the following voting members: the Associate Director for Education Programs as chair, one faculty representative from each college and one representative from the CSU Library appointed by the respective Dean, and a graduate and undergraduate student representative; and any non-voting members from other relevant administrative units or organizations as determined by the Curriculum Committee from time to time. College representatives will serve as liaisons between SoGES and their College Curriculum Committees. Initial members of the Curriculum Committee will serve for a period of two years. Thereafter, the term of service for non-student members is 3 years, which will be staggered, and one year for student members.

The SoGES Curriculum Committee (CC) reviews all courses and interdisciplinary studies programs proposed for SoGES approval or endorsement as described below. Endorsed courses will promote literacy in global environmental sustainability, and may or may not be interdisciplinary in nature. A course with a GES subject code will be explicitly inter- or multi-disciplinary, and will promote proficiency and leadership in global environmental sustainability. The Director of SoGES will consult with participating colleges and departments regarding the budgeting and staffing required for teaching SoGES prefix and SoGES endorsed courses. In cases where course or curricular proposals have budgeting implication for other units, a memorandum of understanding will be required indicating approval and commitment of resources.

Curricular Procedures (To be submitted to UCC for review and approval)

The curricular procedures include :

- Course endorsements
- SoGES subject code courses
- Dual listed courses (another department/subject code and SoGES
- Interdisciplinary Studies Programs

Course Endorsements

Colleges, departments and programs may wish for their courses to receive SoGES endorsement . Endorsed courses will have the GES attribute in the Course Catalog and semester schedule. Both will be searchable. The purpose of such endorsement is to guide students who are interested in strengthening their global environmental studies training and to promote literacy in global environmental sustainability. It will also serve as an advising tool.

Proposals for endorsement may be initiated by any faculty, department, program or college. An endorsement form (developed and approved by SOGES CC, available on the UCC and the SoGES websites) will be completed by the applicant describing the relationship between the course proposed and global environmental sustainability. Applicants will be provided with a framework developed by the SoGES CC outlining the elements of sustainability. Applications will be signed by the proposing faculty member, their department head/chairperson, and the Dean of their college before being submitted to the SoGES Curriculum Committee. After endorsements are approved by the SoGES Curriculum Committee, a list of endorsed course(s) approved by the SoGES CC will be forwarded to appropriate departments and Deans for their information. The Chair of the SoGES Curriculum Committee will forward a list of the endorsed courses, with copies of the applications and signatures, to Curriculum and Catalog.

Course and Curriculum Development

Under existing policy, entities created under the CIOSU section of the *Manual* may offer courses and interdisciplinary studies programs. As an interdisciplinary CIOSU, SoGES is committed to ensuring broad support for its course and curricular development by seeking input from relevant departments, programs and colleges.

For all course or curricular proposals, the appropriate UCC forms are to be completed per the current *Curricular Policy and Procedures Manual*. The needed signatures are designated on the forms. Affected departments from which to obtain additional signatures include, but may not be limited to the departments providing course prerequisites, requiring the course in a major/concentration, minor, ISP; units committing funding/resources.

SoGES Subject Code Courses

Proposals for courses (new and revisions) to be offered with the SoGES subject code may originate in the SoGES Curriculum Committee or from other faculty, departments, or colleges. SoGES courses approved by that committee will then be transmitted to the college curriculum committee(s) of the course instructor(s) with the appropriate signatures from and other affected departments. Following approval of the college curriculum committee(s), the Chair of the SoGES Curriculum Committee, and the Director of SoGES sign and transmit the courses to the Provost's Office for submission to the Curriculum Office and the UCC.

Dual Listed Courses (another subject code and that of SoGES)

For dual listing of new or existing courses with SoGES, proposals will proceed in parallel through the (a) appropriate department, program, and college curricular processes of the dual listing and (b) through the SoGES CC for the SoGES subject code. After approval including the relevant signatures, (a) is transmitted to Curriculum Office and (b) is transmitted to the Provost's Office. Major changes to existing listed courses will proceed through the similar processes.

SoGES Sponsored Interdisciplinary Studies Programs (ISP)

Proposals (new or revisions) for ISP(s) offered and administered by SoGES will be presented to affected departments, programs and/or colleges for review (consistent with their curricular processes) and signatures. Departments or colleges co-sponsoring an ISP with SoGES will submit the proposed program through their college curriculum process. The SoGES CC will consider the ISP(s) received from affected departments and/or co-sponsoring units. Upon approval, SoGES will add their authorized signatures for transmittal of the ISP(s) to the Provost's Office.

Changes to these Procedures are subject to review and approval by the University Curriculum Committee upon consultation with the SoGES CC and appropriate units.