

Sociology Internship Handbook

Colorado State University

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Frequently Asked Questions About the Sociology Internships

Do you have the prerequisites?

In order to register for SOC487 you must have taken SOC210, SOC311, SOC313 and SOC301 or SOC302. If you plan on taking SOC313 concurrent with SOC487 you will need to have an override form signed by the Internship Coordinator.

Where do I start?

- 1) Obtain the required forms (including an internship contract and registration form) from the Sociology Main Office (B258 Clark) or off the website.
- 2) Browse the list of possible internship locations included in this handbook or on the website.
- 3) Call or make contact with possible internship locations to set up your internship.
- 4) Get signatures from your supervisor for the Internship Contract and fill out the Internship Registration Form.
- 5) Turn in the Internship Contract and Internship Registration Form to the Sociology Main Office (B258 Clark) to receive the appropriate signatures. The department will then provide the registration code to register for both courses (SOC487 and SOC492).

How many hours do I need to do for the internship?

150 hours of work with the organization are required.

This is an average of 10hours/week, but you can also schedule your hours in whatever manner works best for you and the community organization as long as your final total is 150 hours.

Do I have to take SOC492 along with my internship?

Yes, you are required to take SOC492 concurrent with your internship.

How can I find an internship? Can I find my own internship?

There is a list of possible organizations later in the handbook. If you find an internship not on the list, you must get the approval of the Internship Coordinator before registering.

How do I register for the course? Where do I get the registration code?

After you have filled out your Internship Contract and Internship Registration Form, obtained the required signatures, and return it to the main Sociology department, you will receive the necessary code to register.

How many credits will I get?

Three credits for the internship (SOC487)

One credit for the course (SOC492)

Total=4 credits

Can I get paid for my internship?

It is possible to find a paid internship, but overall most agencies are unable to pay interns. However, you are not prevented from using a paid internship for credit.

When do I have to have my internship set up?

You must have your forms completed and turned in (and your internship set up) by the final day of registration.

Past or Possible Internship Sites

Please note that the following is not a comprehensive list, nor a guarantee of open positions. It simply gives you an idea of possible placements. The listed duties and qualifications are based on past students' experiences and may be completely different for each intern. Please feel free to investigate the possibility of an internship with any of the following organizations or an organization of your choosing. The following list is simply illustrative of what interns have done previously. **Please also note that the contact people and numbers may be out of date as many of these organizations endure large turnover rates. If that turns out to be the case, try to contact the agency and ask to speak to someone regarding a possible internship.**

Area of Work

Name of agency or organization:

What agency does:

Interns' possible responsibilities/duties:

Background check:

Contact:

Criminal Justice

Government

Law Enforcement

Security

Law Firms

General Sociology

Government

Social Service

Other

Government

City of Fort Collins - Parks and Recreation

Interns' possible responsibilities/duties: Choice of age group to work with

Contact: Paula Watson-Lakamp 970.221.6359

City of Loveland

Interns' possible responsibilities/duties: Various opportunities; contact specific office for details

Contact: Rochelle Fernley *Human Resources* 970.962.2675

Community Alternatives of Casper (Casper WY)

What agency does: Work release and treatment facility

Interns' possible responsibilities/duties: Conduct/sit in on polygraphs; parole boards, group counseling sessions; office work including reports; transporting residents

Contact: Carla Bushong 307.268.4840 x 2222

District Attorney- Eighth Judicial District

What agency does: Serves as federal attorney in Larimer County

Interns' possible responsibilities/duties: Office assistance

Contact: Larry Abrahamson *District Attorney* 970.498.7283

District Attorney – 19th Judicial District

What agency does: Serves as federal attorney in Weld County

Interns' possible responsibilities/duties: Office responsibilities

Contact: Mike Stewart *Volunteer Coordinator* 970.356.4010

District Attorney, Victim Advocacy Unit (Competitive Internship)

What agency does: Provide the one-on-one contact to victims to keep them updated on the progress of the trial involving the offender

Interns' possible responsibilities/duties: Contact victims of misdemeanor crimes and inform them of court dates, answer questions regarding their case or other related questions; Make referrals to other agencies; perform additional advocate duties on an as-needed basis

Contact: Kim Mayhew *Victim Advocacy Unit Supervisor* 970.498.7286

Division of Youth Corrections Client Manager Assistant/Parole Officer

What agency does: Juvenile corrections agency dealing particularly with drug and sex offenders

Interns' possible responsibilities/duties: Help manage individual cases; attend court and parole hearings; attend community review boards; home/office visits

Contact: Fawn Leaf 970.223.8793

Fort Collins Housing Authority

What agency does: Provides housing assistance to residents of Fort Collins

Interns' possible responsibilities/duties: Attend weekly staff meetings; Policy drafting; Training; Shadow caseworkers; Case management; Microsoft Word

Contact: Lori Edquist 970.416.2092 or Mike Salza 970.416.2910

www.fcgov.com/housingauthority/

Greeley Probation

What agency does: Provides probation services for Greeley

Interns' possible responsibilities/duties: Probation officers

Contact: Dana Wilks or Mike Stewart 970.356.4000

Larimer County Alternative Sentencing Unit Staff

What agency does: Provides alternatives to probation or prison sentences including work details, weekend sentences, etc.

Interns' possible responsibilities/duties: Work crew supervisor; inmate supervision

Contact: 970/498.5281

Larimer County Community Corrections-Residential Program

What agency does: Supervise adult felony offenders who are sentenced to community corrections

Interns' possible responsibilities/duties: Security staff, case manager, evaluations, mental health program, intensive residential treatment, meet with clients and monitor them while on bond, prepare bond applications

Contact: Ingrid Schroeder *Volunteer/Internship Coordinator* 970.498.7514

Larimer County Court House Law Clerk

Interns' possible responsibilities/duties: Filing; proper disbursement of files to appropriate people; docketing, or creating new case files

Contact: 970.498.7000

Larimer County Department of Health

What agency does: Run various health related programs

Interns' possible responsibilities/duties: Possible placement in tobacco prevention program

Contact: Ann Watson *Health Education and Communications Supervisor* 970.498.6750

Larimer County Department of Human Services

What agency does: Provides services which assist individuals and families to achieve self-sufficiency and social well-being. Services can include financial assistance for shelter, food and medical care.

Contact: Laura Sartor 970.498.6368 or Pam Swerer 970.498.6581

Larimer County Detention Center

What agency does: Local jail

Interns' possible responsibilities/duties: Review offender records; attend meetings about offenders

Background check: Yes

Contact: Joan Dorwat 970.498.5214

Larimer County Extension Office

What agency does: Liason with CSU to provide information and training related to food safety, agriculture, lawns/gardens and 4-H

Contact: Laurel Kubin 970.498.6000

www.larimer.org/ext

Larimer County Parks and Open Land

What agency does: Manages open land and provides property easements to limit commercial development

Interns' possible responsibilities/duties: Various jobs available primarily involved in coordinating volunteer activities

Contact: Dutch Fla Havhan *Volunteer Program Coordinator* 970.679.4553

www.larimer.org/parks/volunteer

Longmont Community Corrections *Community Service Case Manager*

What agency does: Longmont probation and halfway house

Interns' possible responsibilities/duties: Conduct interviews with defendants; Assist case manager

Contact: 303.774.4744

Marilyn Musgrave, Office of Congresswoman

What agency does: Representative for State of Colorado

Interns' possible responsibilities/duties: Various responsibilities related to representing the congressional district including official correspondence, public speaking, database maintenance, interest in public policy

Contact: BJ Nikkel *District Director* 970.663.3536

Probation Department – State of Colorado

Interns' possible responsibilities/duties: Supervision of convicted offenders; face-to-face contact with inmates; issue warrants; maintain files

Contact: Jeanna Pierce *Probation Officer/Intern Coordinator* 970.498.5846

www.courts.state.co.us

Public Defender-Larimer County *Legal Assistant*

What agency does: Serve as legal counsel for Larimer County

Interns' possible responsibilities/duties: Attend hearings; report writing/investigation; one-on-one client contact

Background check: Yes.

Contact: Jodi Wieck *Office Manager* 970.493.1212 ext. 18

Public Defender-Weld County

What agency does: Defense attorney of Weld County

Interns' possible responsibilities/duties: Office responsibilities, client assistance

Background check: Probably

Contact: Marjorie Kennedy *Investigator* 970.353.8224 x 204

Law Enforcement

Aurora Police Department

Interns' possible responsibilities/duties: Ride alongs; office work

Background check: Yes

Contact: Bobbie Johnson 303.739.6000

Boulder Police Department

Interns' possible responsibilities/duties: Ride alongs; office work

Background check: Yes

Contact: Officer Edmund Burke IV 303.441.3333

Breckenridge Police Department

Interns' possible responsibilities/duties: Ride along with officers; Training

Background check: Yes

Contact: Officer Bryan Ridge 970.453.2941

Colorado State University Police Department *Campus Service Officer*

Interns' possible responsibilities/duties: Safewalk program; Public Safety Officer

Contact: Sgt. Turney 970.491.6425

Colorado State Patrol

What agency does: In charge of interstate safety and education

Interns' possible responsibilities/duties: patrol ride-alongs; work on educational programs; distributed accident reports; work with evidence

Contact: 970.224.3027

Denver Police Department *College Intern*

Interns' possible responsibilities/duties: 6 to 8 week program/ 40 hour weeks; rotate through four divisions of DPD: Patrol, Special Operations, Investigations and Technology and Support

Background check: Yes (Must have current medical insurance)

Contact: Leah Dimarco *Human Resources* 720.913.6735

Evans Police Department

Interns' possible responsibilities/duties: ride along with officer and observe; learn police procedures

Contact: Chief Mike Guthrie 970.475.1100

Fort Collins Police Department

Interns' possible responsibilities/duties: Ride along with officer and observe; learn police procedures; graffiti project

Contact: Officer Bob Bredehoft or current personnel officer 970.419.3377

Greeley Police Department *Student Intern*

Interns' possible responsibilities/duties: will work in multiple divisions of the Weld County criminal justice system including dispatch, patrol, gang unit, youth unit and victim's advocacy

Contact: John Henkle *Community Resource Officer* 970.350.9605 or Cecil O'Farrell *Victim's Advocate Program* 970.350.9667

Lafayette Police Department

Interns' possible responsibilities/duties: investigative follow-up; assist with case investigations; evidence processing; work with victims on cases

Contact: Rick Bashor 303.665.5588 x 3363

Larimer County Sheriff's Department

Interns' possible responsibilities/duties: Ride along with deputies; serve civil papers; drug enforcement

Background check: Extensive (Apply semester before intended internship)

Contact: Andy Josey *Lieutenant* 970.498.5161

Victims Response Team - Erin Heinrich 970.498.5147

www.larimer.org/sheriff

Longmont Police Department *Student Intern Officer*

Interns' possible responsibilities/duties: report writing; ride along; technical support

Qualifications: 2.5 GPA; Driver's License required; competitive selection process based on application, written test, interview

Contact: Kay Armstrong *Community Services Program Coordinator* 303.774.4440

Loveland Police Department

Interns' possible responsibilities/duties: Shadowing, Patrol and Investigations

Contact: Officer Tammy Fisher or acting personnel officer 970.667.2151

Northglenn Police Department

Interns' possible responsibilities/duties:

Contact: Sgt. Steve Sanders 303.450.8929

Pueblo Police Department

Interns' possible responsibilities/duties: lots of paperwork; dealings with the police academy; routine ride-alongs

Contact: 719.553.2538

Weld County Sheriff's Department

Interns' possible responsibilities/duties: All aspects of dept. including ride alongs, corrections, dispatch and investigations

Contact: Cmdr. Randy Winsett 970.356.4015 x. 2813

www.weldsheriff.com

Security

Am-Gard Security Company *Security guard*

What agency does: contract security company that provides security guards

Interns' possible responsibilities/duties: Security guard

Contact: 800.554.0412

Allied-Barton Security Services *Security guard*

What agency does: contract security company that provides security guards

Interns' possible responsibilities/duties: Security guard

Contact: 720.496.0025

Law Firms

Law Office of Andrew Bertrand, Legal Assistant

What agency does: Law office

Interns' possible responsibilities/duties: Phones; Filing; Database management;
Courthouse visits

Contact: Andrew Bertrand *Attorney* 970.221.4909

Colorado Legal Services, Inc.

What agency does: Provides legal services to low-income and vulnerable persons

Contact: David Bye or Laurie Stork 970.493.2891

www.coloradolegalservices.org

Sarah Cristensen, Attorney Legal Assistant

What agency does: criminal defense/civil litigation law

Interns' possible responsibilities/duties: Phones; Filing; Database management;
Courthouse visits

Contact: Sarah Cristensen, *Attorney* 719.634.7770

Mason Law Offices Legal Assistant

What agency does: Specializing in dependency and neglect cases

Interns' possible responsibilities/duties: Shadow and assist Guardian Ad Litem

Contact: Randall Lococo *Guardian Ad Litem /PC* 970.482.5262

Schmehl Law Group, P.C. File Clerk/Legal Assistant

What agency does: private law firm specializing in construction lawsuits, workman's
compensation and social security cases

Interns' possible responsibilities/duties:

Contact: James Schmehl 970.484.0225

Vinci Law Firm Legal Assistant

What agency does: Private law firm

Interns' possible responsibilities/duties:

Contact: Ben De Vinci *Attorney* 303.512.0340

Workman Law Office Legal Assistant

What agency does: private law firm specializing in divorce and dependency and neglect
cases

Interns' possible responsibilities/duties:

Contact: Mark K. Workman 970.490.1420

Social Services

Alternatives to Violence

What agency does: An agency committed to the intervention, education, and prevention of domestic violence, sexual assault and other violent crimes. Services are offered to female and male survivors of all ages and their families and support systems.

Professional services are provided to law enforcement, the judicial system, schools and the community of Southern Larimer County.

Contact: Alison Hade 970.669.5150

Boys and Girls Club of Larimer County

What agency does: Social services for youth

Interns' possible responsibilities/duties: Various leadership and educational programs; Tutoring

Contact: Rose Watson 970.223.1709

www.larimerboysandgirlsclubs.org

CARE Housing

What agency does: A non-profit organization providing earnings-based rental housing and supporting services to working families. Our rents are 20-45% below market rate properties and are based on 30% of the resident's household income.

Contact: Betsy Emond 970.282.7522 x16

www.carehousing.org

CASA (Court Appointed Special Advocate) Inc. of Larimer County

What agency does: Provides independent advocacy for children who are victims of abuse or neglect

Contact: Olivia Martin 970.498.6183

www.fortnet.org/casa

Center for Community Justice Partnerships

What agency does: Provides resources to children under 18 who display at-risk behavior

Contact: Laurie Klith 970.495.0084

www.fortnet.org/ccjp

City of Fort Collins Community Mediation Program

What agency does: Provides free and confidential dispute resolution services

Contact: Jenny Kidd 970.224.6022

<http://fcgov.com/neighborhoodservices/>

Community Organizing to Reach Empowerment (CORE) Center

What agency does: Provides services designed to establish economic sustainability

Contact: Marilyn Thayer 970.484.2580

Compass Project-Larimer County

What agency does: Compiles a website of pertinent information regarding Larimer County in association with United Way

Interns' possible responsibilities/duties: Excel; Word computer skills necessary; Writing sample may be requested

Contact: Lisa Summers 970.498.6823

Consumer Credit Counseling of Northern Colorado and SE Wyoming

What agency does: Credit counseling primarily for low-income families/individuals

Interns' possible responsibilities/duties: Various computer entry, counseling

Background check: No

Contact: Jean Schmidt 970.494.3306

www.ccsnc.org

Crossroads Children's Program Intern

What agency does: Non-profit that offers emergency shelter, counseling, legal advocacy, educational programs especially related to domestic abuse.

Interns' possible responsibilities/duties: assist in facilitation of weekly groups, then full facilitation; observation of counseling sessions; attend case management hearings;

General shelter duties include. Phone, cleaning, etc.

Qualifications: knowledge of domestic violence and women's issues; basic understanding of Crossroads philosophy; good communication skills; desire to work with children

Contact: 970.482.3535

Disabled Resource Services

What agency does: Provides resources (housing, financial, food) for disabled

Interns' possible responsibilities/duties:

Contact: Jennifer Bell *Executive Director* 970.482.2700

The Family Center/La Familia

What agency does: Non-profit, wrap around services, primarily low income, high risk, bilingual staff; donation site; childcare is its largest program; After school tutoring

Interns' possible responsibilities/duties:

Contact: Stephane Robinson *Family Education Director* 970.221.1615

www.fortnet.org/fc

Food Bank of Larimer County

What agency does: Distributes and gathers food resources for Larimer Co. under the national Second Harvest organization

Interns' possible responsibilities/duties: fundraising; food sorting; create/administer surveys; special event planning; Assessment of food bank services

Contact: *Director of Extension and Outreach* 970.493.4477

Fort Collins Senior Center

What agency does: Senior resources, housing

Contact: Pat Moore 970.224.6033

Gilliam Youth Services Center Correctional Safety Officer/Social Worker's Asst.

What agency does: Part of Colorado's Division of Youth Corrections dealing with juvenile offenders

Interns' possible responsibilities/duties: Review treatment plans for detained youth and learning different functions for DYC; Act as an advocate for juvenile offenders

Contact: Vera Candy-Dominguez CSSOIII/Social Worker 303.291.8991

Habitat for Humanity

What agency does: Builds houses for low-income families

Interns' possible responsibilities/duties: Housing counseling; planning; office work; thrift store management

Contact: Sarah Matthews Executive Director 970.669.9769

www.fortcollinshabitat.org

Harmony House

What agency does: Court Appointed Special Advocates; functions as neutral territory for domestic disputes

Interns' possible responsibilities/duties: Case management; Supervise visitations including documentation of interactions; Administrative tasks; Court attendance; Staff meetings

Contact: Jordanna James Associate Director 970.223.5966

Healthier Communities Coalition of Larimer County

What agency does: Coalition designed to improve health and well-being of Larimer Co. citizens

Contact: Kim Sharpe 970.495.7503

www.healthylarimer.org

Hope Counseling Center

What agency does: Substance abuse treatment center

Contact: Volunteer Coordinator 970.493.1157

Hospice of Larimer County

What agency does: Provides care for dying patients

Interns' possible responsibilities/duties: Volunteer activities to help run hospice; Fundraising, etc.

Contact: Sue Minatta Volunteer Coordinator 970.663.3500

Island Grove Regional Treatment Center

What agency does: A behavioral health agency specializing in alcohol and drug abuse

Interns' possible responsibilities/duties: UA/BA administration, clerical, case management, sit in on groups

Contact: 970.493.5709

Jacob Family Service

What agency does: Private child placement service that helps children in foster care

Interns' possible responsibilities/duties: Work with "at-risk" youth involving addiction, behavioral and mental health problems; Interviewing, conflict resolution; report writing

Contact: Joel Painter 970.484.8427

Larimer County Child Advocacy Center

What agency does: Dedicated to reducing the trauma related to child abuse investigation

Contact: Ana Sluss 970.407.9739

www.larimercac.org

L.E.V.I. - Longmont Ending DOMESTIC Violence Initiative

What agency does: Provides education and resources for victims of domestic violence

Interns' possible responsibilities/duties:

Contact: Robin Ericson *Project Coordinator* 303.774.4534

www.longmontdomesticviolence.org

The Matthews House

What agency does: Provides services to young adults

Contact: Jerri Howe or Deb Bershinsky 970.472.0609

www.thematthewshouse.org

Monarch Counseling Services

What agency does: Substance abuse treatment facility

Contact: Lynn Braunagel 970.772.3853

Neighbor to Neighbor

What agency does: Provides housing assistance

Interns' possible responsibilities/duties: Client supervision; Housing counseling

Contact: Sabrina Arch *Events and Outreach Coordinator* 970.407.7053

www.n2n.org

Northern Colorado AIDS Project Fundraiser/Event planner

What agency does: non-profit organization geared toward alleviating misconceptions surrounding AIDS/HIV while assisting those with HIV/AIDS find treatment and tie into a support network

Interns' possible responsibilities/duties: Fundraising; Event planning; Office work

Contact: Lukas Walker 970.484.4469

NYPUM (National Youth Project Using Minibikes)

What agency does: Helps youth overcome behavioral problems through activity

Interns possible responsibilities/duties: Instruction of minibike use, field trips, participation in individual and group therapy sessions

Contact: Marie Villescas, *LMSW* 970.498.6532

Platte Valley Youth Services – Greeley

What agency does: Youth resources, after-school care, programs

Interns' possible responsibilities/duties: Various projects and responsibilities

Contact: Brett Nitman 970.304.6212?

Project Self-Sufficiency

What agency does: Provides resources and assistance to low-income, single parents

Contact: Connie DeMercurio 970.635.5912

www.ps-s.org

Red Cross of Larimer County

What agency does: Provides medical assistance and relief services to Larimer County

Contact: Margo Roy *Site Manager* 970.226.5728

Salvation Army

What agency does: Provides relief services to Larimer County

Interns' possible responsibilities/duties: Social worker equivalent

Contact: Jeremy Eads 970.219.0060

Senate Bill 94 Project

What agency does: The project involves collaborative planning groups that operate to change policies surrounding the incarceration of youths. The intent of SB-94 is to keep youth in their communities, while maintaining the safety of others in the community.

Contact: Darcy Walker 970.482.8888

Suicide Resource Center Student Presenter

What agency does: Distributes information about depression and suicide to students

Interns' possible responsibilities/duties: Present to junior high and high school students to raise awareness about depression and suicide

Contact: Ann Clark *Director* 970.635.9301

Turning Point

What agency does: residential treatment center for ages 12-21 (drug, alcohol, criminal behavior, behavioral problems)

Interns' possible responsibilities/duties: individual/family therapy; psychological evaluations; case management; education programs; drug/alcohol treatment

Contact: Gwen Bell 970.221.0999

www.turningpoint.org

United Way

What agency does: Provides various social services for Larimer Co.

Contact: Samantha Murphy *Community Impact Director* 970.407.7090

The Women's Center of Larimer County

What agency does: provides outreach and in-home educational workshops for women to teach the importance of early detection for breast and cervical cancer, as well as HIV/AIDS and STD prevention. We also have a Dental Assistance Program that partners with private dentists to provide reduced cost care.

Contact: Melissa Selby *Executive Director* 970.484.1902

Arts

Arts Alive Fort Collins

What agency does: Builds awareness and support for the arts

Contact: Donna Visocky or Debra Becker 970.482.2232

www.artsalivefc.org

The Center for Fine Art Photography

What agency does: Promotes the art of photography in conjunction with the Fort Collins Museum of Contemporary Art

Contact: 970.224.1010

www.c4ap.org

Colorado Academy of the Arts

What agency does: After school arts program for children

Interns' possible responsibilities/duties: sales, publicity, public relations, teaching dance, acting, voice, and assisting in the mentoring of students and office and receptionist work.

Contact: Karen Lesser 970.217.6749

Fort Collins Museum

What agency does: Historical museum of Fort Collins/Larimer County

Interns' possible responsibilities/duties: Educational programs

Contact: Cheryl Donaldson *Executive Director* 970.416.2709

Fort Collins Museum of Contemporary Art

What agency does: Presents contemporary art for the community in an engaging and educational manner.

Contact: Cristin Carter 970.482.2787

www.fcmoa.org

Loveland Museum and Gallery

Interns' possible responsibilities/duties: Educational programs; Docent

Contact: Jenni Dobson *Youth Activities Coordinator* 970.962.2562

Education

B.A.S.E. (Before and After School Enrichment) Camp

What agency does: Various educational programs for schools and students

Contact: Linda Preston *Executive Director* 970.567.4308

www.basecampkids.homestead.com

DAY (Drugs, Alcohol and You) Programs

What agency does: Helps keep CSU students in school while emphasizing personal responsibility and accountability towards their dependence on drugs and alcohol

Contact: Lisa Miller *DAY Programs Director* 970.491.4693

www.day.colostate.edu

Girl Scouts – Mountain Prairie Council

Interns' possible responsibilities/duties: Various jobs related to Girl Scouts management

Contact: Stephanie Buckley *Volunteer Services Director* 970.493.1844 x 320

www.gsmc.org

Poudre School District

Interns' possible responsibilities/duties: Various duties as needed

Contact: PSD or psdschool.org "Volunteer" link

Religious Movement Resource Center

What agency does: Provides information and referrals on issues of destructive organizations and hate groups.

Contact: Harold Mansfield 970.490.2032

<http://lamar.colostate.edu/~ucm/rmrc1.htm>

TEAM Fort Collins

What agency does: Non-profit involved in alcohol and drug prevention

Interns' possible responsibilities/duties: Liaison b/n TEAM and Poudre School Distr.; phone and paper work; contact with many people in community including parents and educators

Contact: Barb Hyland 970.224.9931

www.teamfortcollins.org

Environment and Peace

The Center for Justice, Peace and Environment

What agency does: NGO

Interns' possible responsibilities/duties: Multiple projects available; bring suggestions

Contact: Cheryl Distaso 970.484.8039

www.cjpe.org

CSU Environmental Learning Center

What agency does: Dedicated to advancing environmental stewardship

Contact: Brett Bruyere 970.491.1661

www.warnercnr.colostate.edu/elc

Engineers Without Borders-CSU

What agency does: Provides technical and professional support and projects to communities around the world often related to water.

Contact: mhewitt78@hotmail.com

www.engr.colostate.edu/ewb/

PeaceJam Fort Collins

What agency does: International organization dedicated to pass on the message of Nobel Peace laureates

Contact: Nancy Murray 970.490.2434

Rocky Mountain Sustainable Living Association

What agency does: Works to build awareness for sustainable building and renewable energy. Also host Sustainable Living Fair in September.

Contact: Kellie Falbo 970.224.3247

www.sustainablelivingfair.org

Trees, Water and People

What agency does: Helps communities, protect, conserve and manage natural resources.

Contact: Elizabeth Mozer 970.484.3678

www.treeswaterpeople.org

Village Earth

What agency does: Environmental NGO

Interns' possible responsibilities/duties: Various

Contact: Jessica Sterner *Director of Resources* 970.491.5754

Non-Profit

Community Foundation of Northern Colorado

What agency does: Collection of 200 charitable funds involved in fund raising and donor services

Interns' possible responsibilities/duties: Marketing, outreach, administrative duties in area of non-profit and fundraising

Contact: Katherine Martinez 970.224.3462

www.cfnc.info

Ten Thousand Villages

What agency does: Provides vital and fair incomes to artisans around the world by selling their handicrafts.

Contact: Jane Snyder 970.224.9501

www.ftcollins.tenthousandvillages.com

Other Internship Sites

AFL-CIO

What agency does: Promote and implement policies that benefit working families as well as work to elect officials sympathetic to unions who also support education, better job and access to health care

Interns' possible responsibilities/duties: Help develop tracking system for elected officials, research legislative proposals, help plan lobbying activities

Background check: No

Contact: Sara Kuntzler 303.433.2100 ext. 5620

Downtown Business Association

What agency does: Helps promote and highlight the offerings for business in Fort Collins

Contact: John Stevenson 970.484.6500

www.downtownfortcollins.com

Humane Society of Larimer County

What agency does: Provides animal services for Larimer County

Contact: Cary Rentola *Marketing and Community Events* 970.226.3647 ext. 146

www.larimerhumane.org

Internship Related Websites

- The Career Center at CSU** <http://career.stuser.colostate.edu/>
- CSU College of Liberal Arts Career Counselor**
<http://welcome2.libarts.colostate.edu/centers/career-center/>
- CSU Americorps** <http://www.slice.colostate.edu/amicorps.aspx>
- U.S. Department of State** www.careers.state.gov/student
- National Society for Experiential Education (NSEE)** www.nsee.org
An association dedicated to the development of experiential education programs, including internships, nationwide. They have several publications of interest to students as well.
- The Hispanic Association of Colleges and Universities National Internship Program**
www.hnip.net
- InternWeb.com** www.internweb.com
Online search engine for internships that also includes articles and books.
- InternshipPrograms.com** www.internshipprograms.com
Internship search engine
- Rising Star Internships** www.rsinternships.com
- The Washington Center for Internships and Academic Seminars** www.twc.edu
- Institute for Experiential Learning** www.ielnet.org
Internships in Washington, D.C.
- InternJobs.com** www.internjobs.com
Internship search engine
- Nuclear Age Peace Foundation**
<http://www.wagingpeace.org/menu/about/opportunities/internships.htm>