

COLORADO STATE UNIVERSITY POSITION ANNOUNCEMENT

POSITION Position available for 2008-2009 for **Instructor in Writing in the University**.

MINIMUM QUALIFICATIONS

- M.A. required; Ph.D. preferred
- Record of college teaching excellence
- Evidence of involvement in Writing across the Curriculum (WAC) and Writing Center professional development activities
- Experience with cross-disciplinary workshops for faculty and undergraduate or graduate students

PREFERRED QUALIFICATIONS

- Initiative for program development
- Experience in the administration of a WAC program or Writing Center
- Experience in a supervisory role
- Experience developing instructional materials for distribution via the web
- Preference given to candidates with academic or scholarly credentials in composition theory and pedagogy or rhetoric

Duties: Position is full time (4/4 load) with course releases to do administrative work in WAC and the Writing Center.

- Teaching: Instructors are expected to meet departmental objectives for the courses they teach. In composition, Instructors might teach CO130 (Academic Writing), CO150 (College Composition), CO300 (Writing Arguments), or CO301 (Writing in the Disciplines). Alternative teaching assignments are based on department need and Instructor background.
- Working closely with the WAC Director, the Instructor will
 - publicize WAC programs and provide outreach to faculty, students, and staff across the curriculum;
 - work closely with faculty and students in workshops and writing-related programs;
 - initiate program development;
 - develop WAC materials for delivery via the web; and
 - maintain records and evaluate program performance.
- Working closely with the Writing Center Director, the Instructor will
 - develop materials and participate in tutor training and development;
 - initiate program development;
 - spend five hours per week directly supervising Writing Center operations;
 - observe and evaluate tutors' consultations; and
 - maintain records and evaluate Writing Center performance.

All hiring is driven by available funding, whether our own or special allocations from the University.

Salary: Starting at \$36,000, commensurate with experience

General Information: The English Department at CSU has a tenure-track faculty of 35, approximately 500 undergraduate majors, and more than 140 graduate students. The department appoints more than 35 graduate assistants who teach creative and expository writing and English as a second language. Undergraduate concentrations in creative writing, English education, language, literature, and writing lead to a B.A. in English. Master of Arts degrees are offered in rhetoric and composition, English education, literature, and TESOL. A Master of Fine Arts is offered in creative writing. For further information, visit the Department home page on the World Wide Web at <http://www.colostate.edu/Depts/English>.

Applicants should write to Dr. Bruce Ronda, Chair, Department of English, Colorado State University, Fort Collins, Colorado 80523-1773. Phone: (970) 491-1898.

For fullest consideration, applications should reach Dr. Ronda by March 20, 2008. Applications include:

- a letter of application that outlines your teaching experience and expertise in WAC and Writing Center administration;
- a detailed résumé or cv;
- a descriptive overview that highlights your teaching strengths, includes specific examples of teaching practices, shows evidence of administrative initiative, discusses any professional development you have created or facilitated, and explains how the hiring committee should weigh other material in your application packet;
- supporting materials that indicate teaching quality: recent letters of reference that speak to teaching or professional development, narrative reports of classroom observations, student evaluations, and sample graded student work to illustrate commenting strategies or grading standards with notes on what the samples illustrate;
- your current address and the phone number where you can be reached during both the summer and the school year.

Colorado State University is an equal opportunity/affirmative action employer and complies with all Federal and Colorado State laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity and Diversity is located in 101 Student Services Building. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and so identify themselves.